



Please fill in the whole form excluding official use box using a ballpoint pen and send it to:

DD Manager
4th Floor
State Buildings
2 Arthur Place
Belfast
BT1 4HG

Name(s) of <i>i</i>	Acc	oun	t Ho	lder	(s)										
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To: The Manager							Bank/Building Society									
Address																
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Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

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FOR CUSHON MT NI LTD OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

Instruction to your Bank or Building Society

Please pay Cushon MT NI Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Cushon MT NI Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)		
Date		

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Cushon MT NI Ltd will notify you 2 working days in advance of your account being debited or as otherwise agreed. If you request Cushon MT NI Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Cushon MT NI Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Cushon MT NI Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.